

COURSE ASSESSMENT REPORT

I. Background Information

1. Course assessed: **Police Academy**
 Course Discipline Code and Number: **CJT221**
 Course Title: **Law Enforcement Training**
 Division/Department Codes: **ATP/PSC**

2. Semester assessment was conducted (check one):
 Fall 2012
 Winter 20__
 Spring/Summer 20__

3. Assessment tool(s) used: check all that apply.
 Portfolio
 Standardized test
 Other external certification/licensure exam (specify): **M.C.O.L.E.S. Certification Examination**
 Survey
 Prompt
 Departmental exam
 Capstone experience (specify):
 Other (specify):

4. Have these tools been used before?
 Yes
 No

If yes, have the tools been altered since its last administration? If so, briefly describe changes made.

None known: The Michigan Commission on Law Enforcement Standards (M.C.O.L.E.S.) creates, administers and scores the police officer certification examination.

5. Indicate the number of students assessed and the total number of students enrolled in the course.

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6. If all students were not assessed, describe how students were selected for the assessment. (Include your sampling method and rationale.) **N/A**

II. Results

1. Briefly describe the changes that were implemented in the course as a result of the previous assessment.
None

2. List each outcome that was assessed for this report exactly as it is stated on the course master syllabus. (You can copy and paste these from CurricUNET's WR report.)
"Apply the knowledge and skills required for the M.C.O.L.E.S. police officer certification examination."

3. For each outcome that was assessed, indicate the standard of success exactly as it is stated on the course master syllabus. (You can copy and paste these from CurricUNET's WR report.)
The standard of success is: "90 percent of students who complete the course will pass the MCOLES examination by the second try." We exceeded this standard, as 100% passed.

4. Briefly describe assessment results based on data collected during the course assessment. Indicate the extent to which students are achieving each of the learning outcomes listed above and state whether the standard of success was met for each outcome. **Eleven students passed on the first attempt and three on the second attempt, exceeding the standard of success.**

5. Describe the areas of strength and weakness in students' achievement of the learning outcomes shown in the assessment results. (This should be an interpretation of the assessment results described above and a thoughtful analysis of student performance.)
Strengths: All passed.

Weaknesses: None known (note: M.C.O.L.E.S. does not release students' scores on the examination).

COURSE ASSESSMENT REPORT

III. Changes influenced by assessment results

- 1. If weaknesses were found (see above) or students did not meet expectations, describe the action that will be taken to address these weaknesses. (If students met all expectations, describe your plan for continuous improvement.) N/A
2. Identify intended changes that will be instituted based on results of this assessment activity (check all that apply). Please describe changes and give rationale for change. N/A
a. Outcomes/Assessments on the Master Syllabus Change/rationale:
b. Objectives/Evaluation on the Master Syllabus Change/rationale:
c. Course pre-requisites on the Master Syllabus Change/rationale:
d. 1st Day Handouts Change/rationale:
e. Course assignments Change/rationale:
f. Course materials (check all that apply)
Textbook
Handouts
Other:
g. Instructional methods Change/rationale:
h. Individual lessons & activities Change/rationale:
3. What is the timeline for implementing these actions? N/A

IV. Future plans

- 1. Describe the extent to which the assessment tools used were effective in measuring student achievement of learning outcomes for this course.
The results of the examination indicate that we are meeting the M.C.O.L.E.S. learning objectives for all our students.
2. If the assessment tools were not effective, describe the changes that will be made for future assessments. N/A
3. Which outcomes from the master syllabus have been addressed in this report?
All X Selected
If "All", provide the report date for the next full review: January, 2016
If "Selected", provide the report date for remaining outcomes:

Submitted by:

Print: John Atkinson Faculty/Preparer Signature [Signature] Date: 1-30-13
Print: Ruth Walsh Department Chair Signature [Signature] Date: 1-30-13
Print: Marilyn Donham Dean/Administrator Signature [Signature] Date: 1/31/13

COURSE ASSESSMENT REPORT

I. Background Information

1. Course assessed: **Police Academy**
 Course Discipline Code and Number: **CJT221**
 Course Title: **Law Enforcement Training**
 Division/Department Codes: **CED/PSC**

2. Semester assessment was conducted (check one):
 Fall 2011
 Winter 20__
 Spring/Summer 20__

3. Assessment tool(s) used: check all that apply.
 Portfolio
 Standardized test
 Other external certification/licensure exam (specify): **M.C.O.L.E.S. Certification Examination**
 Survey
 Prompt
 Departmental exam
 Capstone experience (specify):
 Other (specify):

4. Have these tools been used before?
 Yes
 No

If yes, have the tools been altered since its last administration? If so, briefly describe changes made.
None known: The Michigan Commission on Law Enforcement Standards (M.C.O.L.E.S.) creates, administers and scores the police officer certification examination.

5. Indicate the number of students assessed and the total number of students enrolled in the course.
Nineteen (19)/Nineteen (19) (CJT221)

6. If all students were not assessed, describe how students were selected for the assessment. *(Include your sampling method and rationale.)* **N/A**

II. Results

1. Briefly describe the changes that were implemented in the course as a result of the previous assessment.
None

2. List each outcome that was assessed for this report exactly as it is stated on the course master syllabus. *(You can copy and paste these from CurricUNET's WR report.)*
"Apply the knowledge and skills required for the M.C.O.L.E.S. police officer certification examination."

3. For each outcome that was assessed, indicate the standard of success exactly as it is stated on the course master syllabus. *(You can copy and paste these from CurricUNET's WR report.)*
The standard of success is: "90 percent of students who complete the course will pass the MCOLES examination by the second try." We exceeded this standard, as 100% passed.

4. Briefly describe assessment results based on data collected during the course assessment. Indicate the extent to which students are achieving each of the learning outcomes listed above and state whether the standard of success was met for each outcome. **Eighteen students passed on the first attempt and one the second attempt, exceeding the standard of success.**

5. Describe the areas of strength and weakness in students' achievement of the learning outcomes shown in the assessment results. *(This should be an interpretation of the assessment results described above and a thoughtful analysis of student performance.)*
Strengths: All passed.

Weaknesses: None known (note: M.C.O.L.E.S. does not release students' scores on the examination).

COURSE ASSESSMENT REPORT

III. Changes influenced by assessment results

1. If weaknesses were found (see above) or students did not meet expectations, describe the action that will be taken to address these weaknesses. *(If students met all expectations, describe your plan for continuous improvement.)* N/A

2. Identify intended changes that will be instituted based on results of this assessment activity (check all that apply). Please describe changes and give rationale for change.
 - a. Outcomes/Assessments on the Master Syllabus
Change/rationale:

 - b. Objectives/Evaluation on the Master Syllabus
Change/rationale:

 - c. Course pre-requisites on the Master Syllabus
Change/rationale:

 - d. 1st Day Handouts
Change/rationale:

 - e. Course assignments
Change/rationale:

 - f. Course materials (check all that apply)
 - Textbook
 - Handouts
 - Other:

 - g. Instructional methods
Change/rationale:

 - h. Individual lessons & activities
Change/rationale:

3. What is the timeline for implementing these actions? N/A

IV. Future plans

1. Describe the extent to which the assessment tools used were effective in measuring student achievement of learning outcomes for this course.
The results of the examination indicate that we are meeting the M.C.O.L.E.S. learning objectives for all our students.

2. If the assessment tools were not effective, describe the changes that will be made for future assessments.
N/A

3. Which outcomes from the master syllabus have been addressed in this report?
All X Selected _____
If "All", provide the report date for the next full review: January, 2015
If "Selected", provide the report date for remaining outcomes: _____

Submitted by:

Print: John Atkinson
Faculty/Preparer

Signature John Atkinson

Date: 2-7-12

Print: Ruth Walsh
Department Chair

Signature Ruth Walsh

Date: 2/8/12

Print: Marilyn Donham
Dean/Administrator

Signature Marilyn Donham

Date: 2-8-12

COURSE ASSESSMENT REPORT

I. Background Information

1. Course assessed:
 Course Discipline Code and Number: **CJT221**
 Course Title: **Law Enforcement Training**
 Division/Department Codes: **MNB/PSC**

2. Semester assessment was conducted (check one):
 Fall 2008
 Winter 20__
 Spring/Summer 20__

3. Assessment tool(s) used: check all that apply.
 Portfolio
 Standardized test
 Other external certification/licensure exam (specify): **M.C.O.L.E.S. Certification Examination**
 Survey
 Prompt
 Departmental exam
 Capstone experience (specify):
 Other (specify):

4. Have these tools been used before?
 Yes **M.C.O.L.E.S. Certification Examination**
 No

If yes, have the tools been altered since its last administration? If so, briefly describe changes made.

None known: The Michigan Commission on Law Enforcement Standards (M.C.O.L.E.S.) creates, administers and scores the police officer certification examination.

5. Indicate the number of students assessed/total number of students enrolled in the course.
Fifteen (15)/Fifteen (15)
6. Describe how students were selected for the assessment.
All students who took the examination.

II. Results

1. Briefly describe the changes that were implemented in the course as a result of the previous assessment.
None

2. List each outcome that was assessed for this report exactly as it is stated on the course master syllabus.
“Apply the knowledge and skills required for the M.C.O.L.E.S. police officer certification examination.”

3. Briefly describe assessment results based on data collected during the course assessment, demonstrating the extent to which students are achieving each of the learning outcomes listed above.
All students who took the M.C.O.L.E.S. examination passed on their first attempt.

4. For each outcome assessed, indicate the standard of success used, and the percentage of students who achieved that level of success.
All (100%)

5. Describe the areas of strength and weakness in students’ achievement of the learning outcomes shown in assessment results.
 Strengths: **All passed**

 Weaknesses: **None known (note: M.C.O.L.E.S. does not release students’ scores on the examination).**

COURSE ASSESSMENT REPORT

III. Changes influenced by assessment results

1. If weaknesses were found (see above) or students did not meet expectations, describe the action that will be taken to address these weaknesses. N/A
2. Identify intended changes that will be instituted based on results of this assessment activity (check all that apply). Please describe changes and give rationale for change. None
 - a. Outcomes/Assessments on the Master Syllabus
Change/rationale:
 - b. Objectives/Evaluation on the Master Syllabus
Change/rationale:
 - c. Course pre-requisites on the Master Syllabus
Change/rationale:
 - d. 1st Day Handouts
Change/rationale:
 - e. Course assignments
Change/rationale:
 - f. Course materials (check all that apply)
 - Textbook
 - Handouts
 - Other:
 - g. Instructional methods
Change/rationale:
 - h. Individual lessons & activities
Change/rationale:
3. What is the timeline for implementing these actions? N/A

IV. Future plans

1. Describe the extent to which the assessment tools used were effective in measuring student achievement of learning outcomes for this course.
The results of the examination indicate that we are meeting the M.C.O.L.E.S. learning objectives for all our students.
2. If the assessment tools were not effective, describe the changes that will be made for future assessments.
N/A
3. Which outcomes from the master syllabus have been addressed in this report?
All X Selected _____
If "All", provide the report date for the next full review:

January 2012.

If "Selected", provide the report date for remaining outcomes: N/A

Submitted by:

Print: John Atkinson Signature: [Signature] Date: 3/6/09
Faculty/Preparer

Print: Ron Walsh Signature: [Signature] Date: 3/10/09
Department Chair

Print: M. Showalter Signature: [Signature] Date: MAR 12 2009
Dean/Administrator

logged 3/17/09 sjv
Please return completed form to the Office of Curriculum & Assessment, SC 247.

Approved by the Assessment Committee 11/08

COURSE ASSESSMENT REPORT

I. Background Information

1. Course assessed:
 Course Discipline Code and Number: CJT221
 Course Title: Law Enforcement Training
 Division/Department Codes: 15500

2. Semester assessment was conducted (check one):
 Fall 20__
 Winter 2006
 Spring/Summer 20__

3. Assessment tool(s) used: check all that apply.
 Portfolio
 Standardized test
 Other external certification/licensure exam (specify): M.C.O.L.E.S. certification exam
 Survey
 Prompt
 Departmental exam
 Capstone experience (specify):
 Other (specify):

4. Have these tools been used before?
 Yes
 No

If yes, have the tools been altered since its last administration? If so, briefly describe changes made.
No changes have been made.

5. Indicate the number of students assessed/total number of students enrolled in the course.
18/18

6. Describe how students were selected for the assessment.
All students take this test.

II. Results

1. Briefly describe the changes that were implemented in the course as a result of the previous assessment.
None

2. State each outcome (verbatim) from the master syllabus for the course that was assessed.
See attached sheet taken (verbatim) from the master syllabus.

3. Briefly describe assessment results based on data collected during the course assessment, demonstrating the extent to which students are achieving each of the learning outcomes listed above. **Please attach a summary of the data collected.**
All 18 students passed the M.C.O.L.E.S. certification examination given on May 30, 2006. We are notified of the results by telephone the day after the exam (no written notice is sent to us by M.C.O.L.E.S.).

4. For each outcome assessed, indicate the standard of success used, and the percentage of students who achieved that level of success. **Please attach the rubric/scoring guide used for the assessment.**
Our goal is to have 75% of the students pass the M.C.O.L.E.S. certification examination. 100% of the students achieved that result. Note: M.C.O.L.E.S. does not provide the students' scores if they pass with a score of 70% or higher.

5. Describe the areas of strength and weakness in students' achievement of the learning outcomes shown in assessment results.
 Strengths: *All students passed the examination.*

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Weaknesses: None known. (Note: if a student fails the examination, we are notified of their score and the areas where they performed poorly (e.g. motor vehicle code, first aid, use of force, criminal law, etc.)

III. Changes influenced by assessment results

If weaknesses were found (see above) or students did not meet expectations, describe the action that will be taken to address these weaknesses. None were found.

- 1. Identify intended changes that will be instituted based on results of this assessment activity (check all that apply). Please describe changes and give rationale for change.
a. Outcomes/Assessments on the Master Syllabus
b. Objectives/Evaluation on the Master Syllabus
c. Course pre-requisites on the Master Syllabus
d. 1st Day Handouts
e. Course assignments
f. Course materials (check all that apply)
g. Instructional methods
h. Individual lessons & activities
2. What is the timeline for implementing these actions? N/A

IV. Future plans

- 1. Describe the extent to which the assessment tools used were effective in measuring student achievement of learning outcomes for this course.
2. If the assessment tools were not effective, describe the changes that will be made for future assessments.
3. Which outcomes from the master syllabus have been addressed in this report?

Submitted by:

Name: John ATKINSON Date: 1/3/07
Department Chair Date: 1/4/07
Dean: M. Brown showalter Date: 1/10/07