**Washtenaw Community College**

**Joint Curriculum and Assessment Committee Minutes**

**Thursday, October 10, 2019; 2:00 pm – 3:30 pm; LA 263**

Curriculum Members: Lisa Veasey (Chair), Jennifer Baker, Marvin Boluyt, Scott Britten, Joy Garrett, Valerie Greaves, Rob Lowing, Kiela Samuels

Assessment Members: Shawn Deron (Chair), Jim Egan, Joy Garrett, Patricia Hill, Eva Samulski, Victor Vega (absent), Jason Withrow, Tom Zimmerman (absent)

Guests: Laura Perez, Lisa Nelson, Sera Bird

## Minutes from the meeting of 10/3/19 were approved.

## Review agenda –

## Move MTH 125 assessment report and syllabus to discuss with Laura Perez.

1. Courses with master syllabus and assessment report on the agenda will be reviewed together.

## Announcements – none

## Discussion

1. Limited Review – Both
	1. ART 108 Three-Dimensional Design (CC) – recommended approval with suggested change to the rationale
	2. ART 121 Ceramics I (3YR) – recommended approval
	3. DAN 111 Hip Hop Dance (3YR) – recommended approval
	4. DAN 112 Hip Hop Dance II (3YR) – recommended approval
	5. MTH 099 Math Placement Acceleration Lab (3YR) – recommended approval with proviso that description, outcomes and objectives are updated
	6. MTH 125 Everyday College Math (3YR) – recommended approval with suggested changes to Outcome 1 and description
	7. MTH 160 Basic Statistics (3YR) – recommended approval with suggested changes to Outcome 1
	8. MTH 169 Intermediate Algebra (3YR) – recommended approval with suggested changes to description; consider adding objectives
	9. MTH 176 College Algebra (3YR) – recommended approval with suggested changes to description, assessment tools and number of students to be assessed
	10. MTH 178 General Trigonometry (3YR) – recommended approval with suggested changes to assessment tools and who will score assessment
	11. NUR 128 Nursing Concepts II (3YR) – recommended approval with suggested changes to assessment tools
	12. PLS 220 Politics and the Media (3YR) – recommended approval with suggested changes to description
	13. SPN 122 First Year Spanish II (3YR) – recommended approval with suggested change to prerequisite (remove “instructor permission”)
2. Informational Only – Curriculum
	1. MUS 165 Club DJ Mixing and Performance (CI) – no concerns
	2. MUS 240 Blues & Jazz for Guitar & Bass II (CI) – no concerns
	3. PHY 110 Applied Physics (CI) – no concerns
3. Full Review – Assessment
	1. BIO 110 Introduction to Exercise Science (CAR) – good dig into the data, nice analysis and discussion of the results, good identification of areas for improvement; suggestion to revise #3 in each outcome regarding students assessed
	2. DAN 111 Hip Hop Dance (CAR) – good summary of previous assessment report, clear and concise; no suggestions
	3. DAN 112 Hip Hop Dance II (CAR) – good summary of previous assessment report, clear and concise; suggestion to assess multiple semesters if possible
	4. ENG 100 Introduction to Technical and Workplace Writing (CAR) – nice analysis with excellent discussion of student strengths and weaknesses; suggestion to remove references to grades/grade center, clarify sections assessed (data pulled from Blackboard), and move intended changes to the end of the report
	5. MTH 099 Math Placement Acceleration Lab (CAR) – good explanation of assessment tool and great reflection on ways to improve student learning and how the course is being utilized by students; spelling errors corrected; suggestion to move intended changes to end of report
	6. MTH 125 Everyday College Math (CAR) – good review of previous assessment, nice dig into the data, great recommended changes, and good follow through to the master syllabus update; no suggestions
	7. MTH 169 Intermediate Algebra (CAR) – good sample size, nice analysis of assessment data at the question level; suggestion to attach data and clarify the standard of success for outcomes 1 and 2
	8. MTH 176 College Algebra (CAR) – good review of previous assessment report with clear and concise discussion; suggestion to include discussion from outcome 3 in the intended changes and focus course summary comments on the course vs the department or instructors
	9. PLS 220 Politics and the Media (CAR) – nice attached rubric and summary data and great reflections on student strengths and weaknesses; suggestion to carry through intended changes to the end of the report
	10. SPN 122 First Year Spanish II (CAR) – very well written with clear and detailed analysis, excellent and helpful attachments

**Adjournment**