

Washtenaw Technical Middle College
Meeting Minutes – WTMC Board of Directors
June 10, 2020 – GoToMeeting

I. Call to Order: The meeting was called to order by Chairman White at 9:12 a.m.

II. Roll Call: Chairman White, Director Gensheimer, Director Jackson, Director Johnson, Director Miller, Director Milshteyn, Director Peurach, Director Richards-Schuster and Richard Landau

III. Public or Staff Communications: There were none at this meeting.

IV. End of the Year PD – Julee Boland and Noah Weber: Our last week of school was spent with the teachers participating in professional development around the instructional platform Blackboard, which we will all be using going forward. WCC currently uses Blackboard and has, and will provide support and resources. The goals and components of the PD were to support development of skills related to Blackboard. To determine how the school uses the online platform, including the specific tasks and communication facilitated through this tool. The drop in sessions were run by teachers who have used other online tools to enhance our work with students. There was discussion of instructional practices related to online learning. We don't want our students to be overwhelmed or confused with online courses, and want to have effective student to student interactions.

V. Updates and Announcements: Chairman White shared with the group the information regarding the virtual graduation video for our WTMC 2020 graduates. Former teacher Victoria James passed away, and we've posted a memorial on the WTMC website. Annie Broderick will be retiring in August after teaching science at WTMC for 22 years. Annie was a founding teacher at WTMC and will be missed by the board, faculty and students.

VI. Consent Agenda: The Meeting Agenda, Meeting Minutes and Acceptance of the April 2020 financial statements were approved. Director Miller moved and Director Gensheimer seconded, the motion carried unanimously. Approval of the 2020 – 2021 WTMC Academic Calendar, Director Gensheimer moved and Director Milshteyn seconded, the motion carried unanimously.

VII. Approval of Budget Amendments: 2019 – 2020 Budget Amendment was approved. Director Miller moved and Director Milshteyn seconded, a Roll Call was taken, Director Gensheimer – yea, Director Jackson – yea, Director Johnson – yea, Director Miller – yea, Director Milshteyn – yea, Director Peurach – yea, Director Richards-Schuster – yea, and Chairman White – yea, motion carried unanimously.

The 2020 – 2021 Budget Amendment was approved. Director Miller moved and Director Milshteyn seconded, a Roll Call was taken, Director Gensheimer – yea, Director Jackson – yea, Director Johnson – yea, Director Miller – yea, Director Milshteyn – yea, Director Peurach – yea, Director Richards-Schuster – yea, and Chairman White – yea, motion carried unanimously.

VIII. Committee Reports: Finance Committee; Director Miller, Director Milshteyn and Dr. Covert recently had a meeting. Nothing to report at this time. Policy Committee; Director Peurach, nothing to report at this meeting. Governance Committee; Director Richards-Schuster and Chairman White, new board member candidates, we will move forward in the near future. Our Board Retreat will be virtual. Date to be determined.

IX. New Business: Dean's Report: Dr. Covert highlighted on the WTMC Spring/Summer semester and how well the online virtual classes were going. He shared that we've retained 99% of our students during the changes from in person to online instruction since March 17, 2020. Dr. Covert conveyed to the Board how proud he was of the staff.

X. Closed Session: The Board Members went into closed session at 10:19 a.m. Dr. Covert and Christine Williams left the meeting. Dr. Covert and Christine returned to the meeting at 10:52 a.m. During the closed session the board completed the evaluation of the Dean. He exceeded all his goals for the academic year 2019-2020. They agreed to award the bonuses for goal completion and retention contingent with his contract. They also determined his salary for the coming school year. He would receive a 2.5% increase for the 2020-2021 school year.

XI. Adjournment: Chairman White moved to adjourn and Director Jackson seconded, the motion carried unanimously and the meeting was adjourned at 10:59 a.m.